

Self Registration Guide

Wenty Waratah Soccer Club



Dear Player / Parent

To register for the 2018 Season with **Wenty Waratah Soccer Club** you are required to complete the online registration process through My Football Club - the National Online Registration Database.

The following guide should assist you in completing this process. Further Self Registration guides are available on the My Football Club website (www.myfootballclub.com.au) on the Guides page under Registrations.

Should you encounter any issues along the way please do not hesitate to contact either the FFA My Football Club Support Centre on 8020 4199 or the Football NSW My Football Club Coordinator on 8814 4449 or via email at samanthad@footballnsw.com.au

Step 1 - Select the option below which is relevant to you:

<p>a. I know my FFA number and am ready to proceed to the login screen to retrieve my password and/or begin my registration.</p> <p>Click on the link below and proceed to Step 4</p> <p>https://live.myfootballclub.com.au/SelfReg/login.aspx?ReturnUrl=/SelfReg/default.aspx</p>	<p>b. I have been registered as a player, official or referee before but need to find my FFA number.</p> <p>Click on the link below and proceed to Step 3</p> <p>https://live.myfootballclub.com.au/Signup/FFAMemberSignup.aspx</p>	<p>c. I have never been registered before and would like to set up an FFA account (generate an FFA number)</p> <p>Click on the link below and proceed to Step 2</p> <p>https://live.myfootballclub.com.au/Signup/FFAMemberSignup.aspx?StartAt=Waivers</p>
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Step 2 – Create New Account

Complete the following form ensuring you complete all mandatory fields marked with an asterisks. When complete, click on the “**create account**” button at the bottom of the screen.

An email will be sent to your nominated email address with your FFA number and password from no-reply@myfootballclub.com.au . When you have received this information proceed to the login screen (**Step 4**) (<https://live.myfootballclub.com.au/SelfReg/login.aspx?ReturnUrl=/SelfReg/default.aspx>)

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Step 3 – Search for your details

- Enter your first name, surname and date of birth in the relevant fields. If your name does not appear try entering the first initial of both your first and surname along with your date of birth (this will allow the system to still search for you if your name has been entered incorrectly by your previous club) and click “**Search**”.
- If your name appears in the bottom of the screen, click on it and you will be taken to the login screen. Proceed to **Step 4**
- If you cannot find yourself, please contact Football NSW or My Football Club on the details provided on page one.

Step 4 – Log In

- Enter your FFA number & password. If your login details are correct please proceed to **Step 5**
- If you do not have a password click on “**need a password**”

- Enter your email address that was nominated on your 2017 Season registration form and select “**proceed**”.

If this data matches an email will be sent to you with your new password. Go back to the first login screen and proceed to **Step 5**

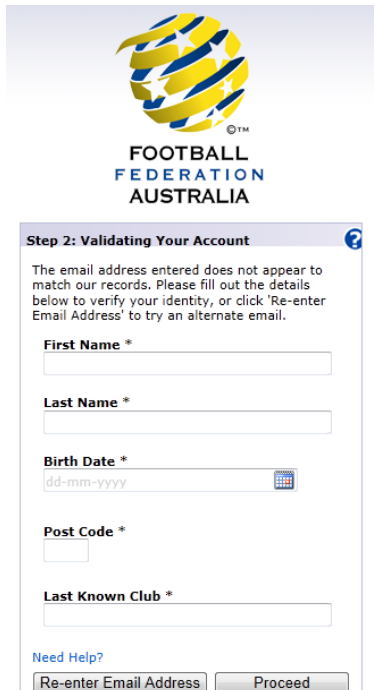
Step 4 Continued over page.....

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Step 4 Continued

- d. If the email address entered does not match the one that is in My Football Club, you will automatically be redirected to a new screen to validate your account.

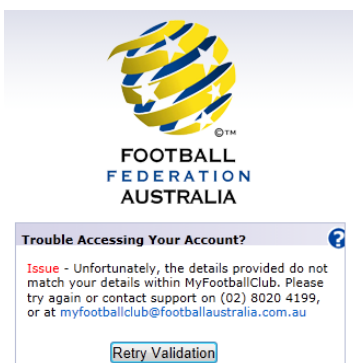


Note: When entering in "Last Known Club" type slowly and you will see Club names matching what you have entered appear under the box. Select the correct one.

- e. If the data matches and the screen below appears, please enter in your current email address. An email will be sent to you with your new password. Go back to the login screen and enter your new details. Proceed to **Step 5**



If the data you have entered does not match the data in the system, please contact Football NSW or My Football Club on the details provided in page one.



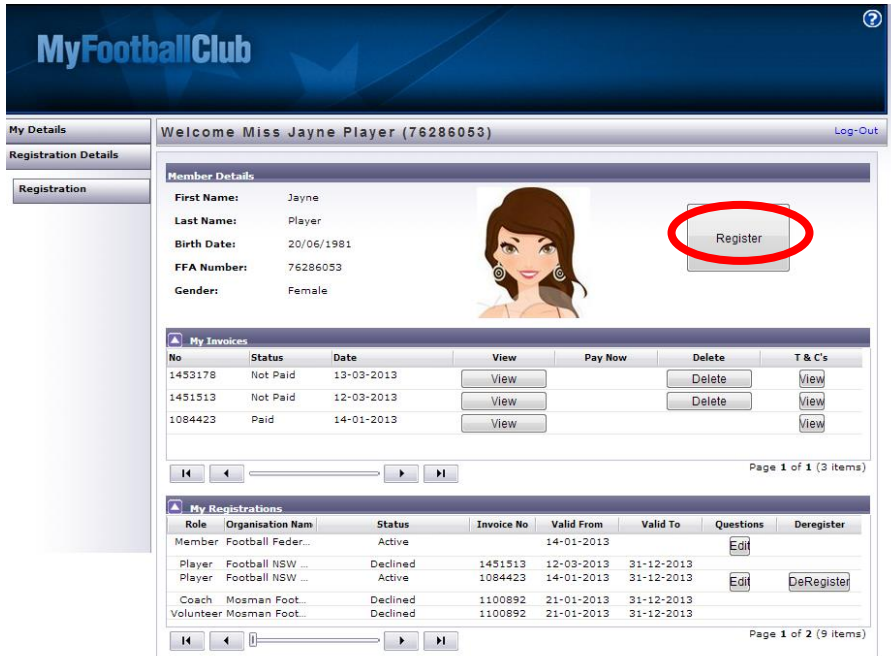
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Step 5 - Registration

After you have successfully logged into your account you will see the screen below.

a. Select the “**Register**” button.



MyFootballClub

Welcome Miss Jayne Player (76286053) [Log-Out](#)

Member Details

First Name: Jayne
Last Name: Player
Birth Date: 20/06/1981
FFA Number: 76286053
Gender: Female

My Invoices

No	Status	Date	View	Pay Now	Delete	T & C's
1453178	Not Paid	13-03-2013	View		Delete	view
1451513	Not Paid	12-03-2013	View		Delete	view
1084423	Paid	14-01-2013	View			view

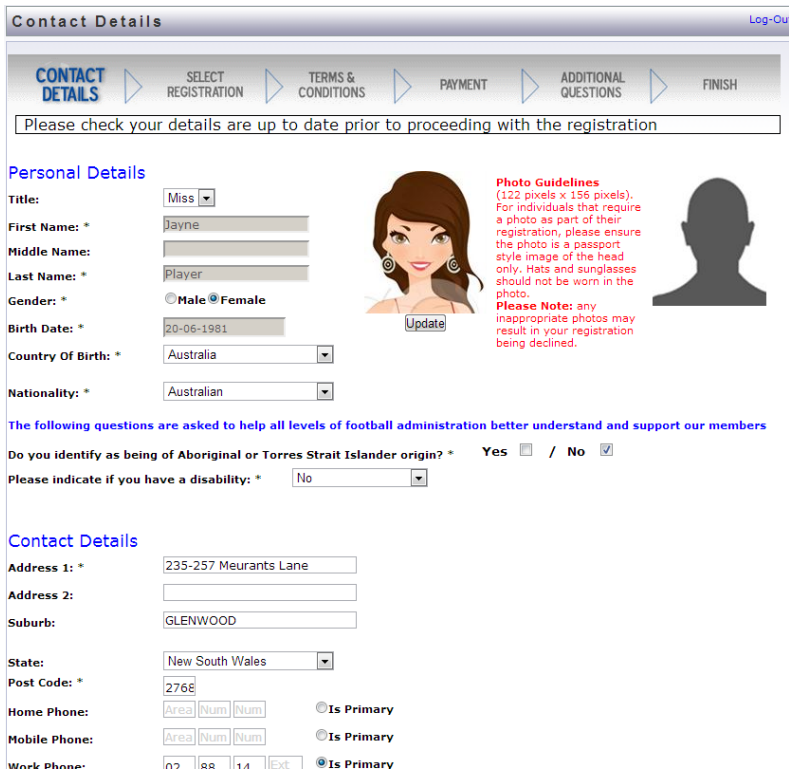
Page 1 of 1 (3 items)

My Registrations

Role	Organisation Name	Status	Invoice No	Valid From	Valid To	Questions	Deregister
Member	Football Feder...	Active		14-01-2013		Edit	
Player	Football NSW ...	Declined	1451513	12-03-2013	31-12-2013		
Player	Football NSW ...	Active	1084423	14-01-2013	31-12-2013	Edit	DeRegister
Coach	Mosman Foot...	Declined	1100892	21-01-2013	31-12-2013		
Volunteer	Mosman Foot...	Declined	1100892	21-01-2013	31-12-2013		

Page 1 of 2 (9 items)

b. You will be asked to check and update your personal details. When done, click “**Next**”.



Contact Details [Log-Out](#)

CONTACT DETAILS [SELECT REGISTRATION](#) [TERMS & CONDITIONS](#) [PAYMENT](#) [ADDITIONAL QUESTIONS](#) [FINISH](#)

Please check your details are up to date prior to proceeding with the registration

Personal Details

Title: Miss
First Name: * Jayne
Middle Name:
Last Name: * Player
Gender: * ☐ Male ☒ Female
Birth Date: * 20-06-1981
Country Of Birth: * Australia
Nationality: * Australian

Photo Guidelines
(122 pixels x 156 pixels).
For individuals that require a photo as part of their registration, please ensure the photo is a passport style image of the head only. Hats and sunglasses should not be worn in the photo.
Please Note: any inappropriate photos may result in your registration being declined.

Contact Details

The following questions are asked to help all levels of football administration better understand and support our members

Do you identify as being of Aboriginal or Torres Strait Islander origin? * Yes ☐ / No ☒

Please indicate if you have a disability: * No ☐

Address 1: * 235-257 Meurants Lane
Address 2:
Suburb: GLENWOOD
State: New South Wales
Post Code: * 2768
Home Phone: Area Num Num ☐ Is Primary
Mobile Phone: Area Num Num ☐ Is Primary
Work Phone: 07 00 00 00 Ext ☐ Is Primary

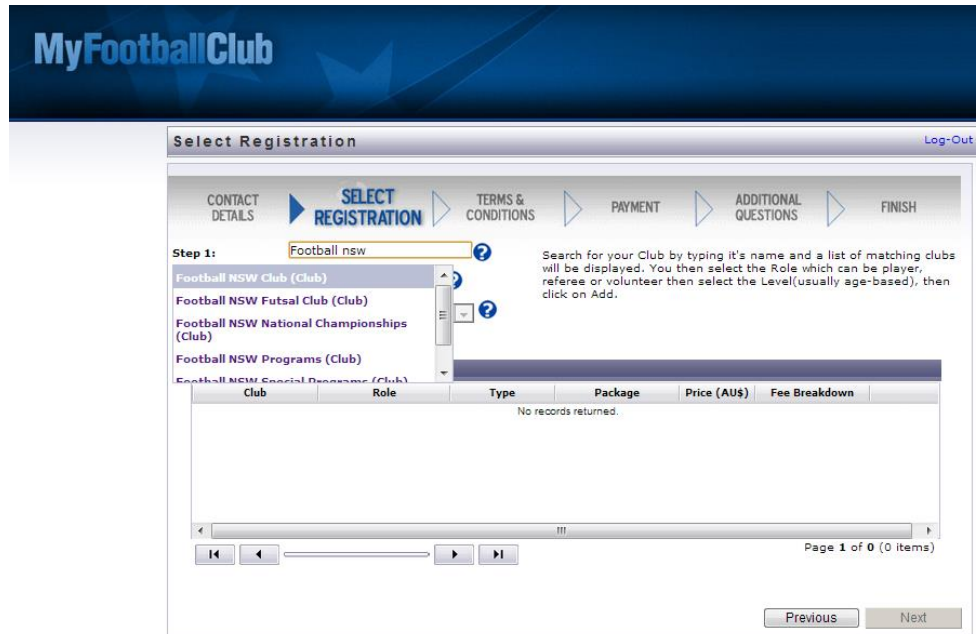
Step 5 Continued over page.....

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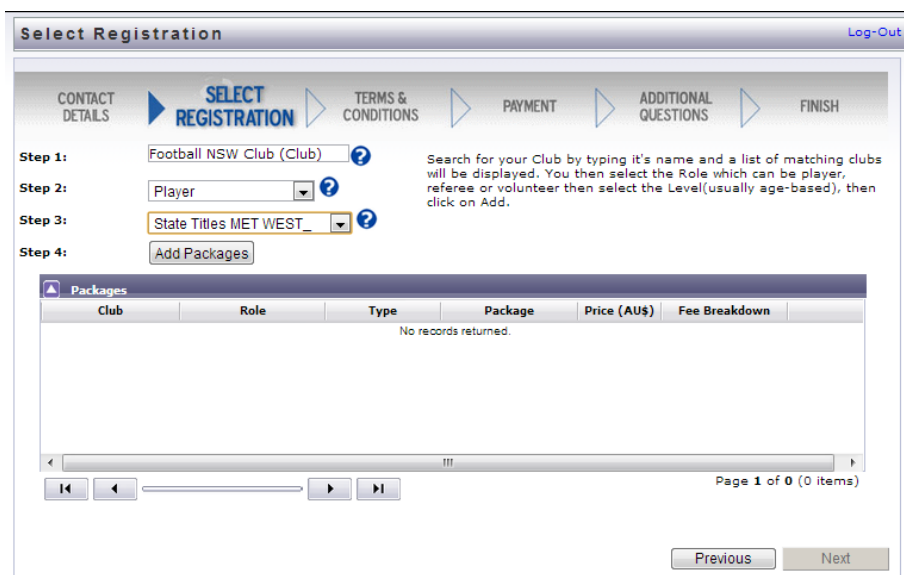
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Step 5 Continued

- c. As the “Club” field is automatically populated with your last registered Club, you may need to highlight the Club name that automatically appears, delete and start typing in “ **Wenty War.....** ” a drop down list will appear, please select “ **Wenty Waratah Soccer Club** ” as the “Club” you’re registering with.



- d. Select the type of registration you are applying for – Player.
- e. In the next drop down field the appropriate package for your age will be displayed.
(The system will only show you available packages - based on the age of the applicant)



Step 5 Continued over page....

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Step 5 Continued

- Click **"Add packages"** and select the **"next"** button.
- You will then be taken to the Terms and Conditions. You must read through and agree to all terms prior to being able to proceed through to the next steps. Scroll to the bottom of the page and select **"next"**

Select Registration Log-Out

CONTACT DETAILS > **SELECT REGISTRATION** > TERMS & CONDITIONS > PAYMENT > ADDITIONAL QUESTIONS > FINISH

Step 1: Football NSW Club
Step 2: Select Registration
Step 3: Select Registration Package
Step 4: Add Packages Click on the Next button below to proceed

Club	Role	Type	Package	Price	Fee Breakdown
Football NSW Club (Club)	Player	Represent	State Titles MET...	\$125.00	Delete

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Click Next to Proceed Previous Next

MyFootballClub Terms & Conditions Log-Out

CONTACT DETAILS > SELECT REGISTRATION > **TERMS & CONDITIONS** > PAYMENT > ADDITIONAL QUESTIONS > FINISH

Tick here if you do not want to receive special offers from FFA's partners or sponsors or Club's partners or sponsors

By clicking on a registration using the FFA Online Player Registration System (MyFootballClub) the Player (or if the Player is under 18 years of age the Player's parent or legal guardian) agrees:

1. the information provided is current and correct;
2. to comply with FFA Statutes, including the National Registration Regulations, Code of Conduct, Disciplinary Regulations and Governance Regulations; and
3. to comply with the Laws of the Game and the Competition Administrator's Competition Rules;
4. the Player is an amateur as defined by FFA Statutes and does not receive any money or consideration for participating in football (other than reasonable participation expenses);
5. the Player must pay the Fees to the Club;
6. FFA, the Member Federation, the Competition Administrator and the Club (Football Administrators) may use the Player's name or image in any form or medium for general marketing and promotional activities;
7. there may be inherent risks associated with participating in football that may result in personal injury and the Player agrees to take these risks;
8. not to bring any claim or proceedings against any Football Administrator for any damages, loss, injury or liability the Player may suffer or participate in football, football or football that may result in personal injury and the Player agrees to take these risks;
9. the Member Federation of the Club will provide the Player with insurance to cover any injury sustained while participating in football (other than reasonable participation expenses) as provided by that Member Federation. A copy of the insurance policy must be provided to the Member Federation on request, including applicable benefits (such as death and capital benefits, loss of income and non-medical medical expenses, including reasonable benefits and disbursements);
10. FFA respects the privacy of individuals on whom FFA collects, uses and discloses personal information. The personal information that FFA collects on the use and control of the system is specified in the Privacy Policy, including processing registrations, playing the Competition, organising, conducting and providing of Competitions and Matches and other related activities.

- You will then be taken to the Invoice screen. At this point you can choose to purchase **"Additional Items"** (shorts and socks) if you wish. You now have the option to **"Pay Now"** or **"Manual Payment at Club"** click on whichever you wish to proceed with. If you choose **"Pay Now"** you will be taken to a payment screen. Complete all required fields to process your payment. (Visa and MasterCard only) If you choose **"Manual Payment at Club"**

Payment Log-Out

CONTACT DETAILS > SELECT REGISTRATION > TERMS & CONDITIONS > **PAYMENT** > ADDITIONAL QUESTIONS > FINISH

Club Name: Player
Role: Senior WITH 2013 Outdoor Rego
Package

Package Amount (AU\$)

Step 1 - Additional Items
There are no additional items offered by the club

Step 2 - Payment
Amount Total (AU\$):

Select Pay Online to pay now using your credit card. Please note, this may incur an additional transaction fee. Pay Online

Next

Additional Questions Log-Out

CONTACT DETAILS > SELECT REGISTRATION > TERMS & CONDITIONS > PAYMENT > **ADDITIONAL QUESTIONS** > FINISH

Please answer the questions below, then click on "Save All Answers" button at the bottom of the page.

Additional Questions

Play Football Questions

Were you referred by a friend to play football? [Dropdown]
If yes, please give the full name of the player who referred you? [Text]

FFA Player Registration Question

Tick here if you do not want to receive the Football NSW e-newsletter [Checkbox]
Tick here if you do not want to receive promotions or competitions from Football NSW or their Partners from time to time [Checkbox]
Tick here if you do not want to receive exclusive offers from your local Subway store, a FREE Subway Six inch sub and Coke on your birthday, plus a chance to win a prize valued at \$15,000 from Subway Australia [Checkbox]

FFA State Titles Players 2013

Please select your Age Group [Dropdown]
Jersey Size [Dropdown]
Shorts Size [Dropdown]
Socks Size [Dropdown]

[Save All Answers]

- you will be taken to the additional questions page.
When you are finished answering all questions click **"Save All Answers"**

Finish Log-Out

CONTACT DETAILS > SELECT REGISTRATION > TERMS & CONDITIONS > PAYMENT > ADDITIONAL QUESTIONS > **FINISH**

Registration Submitted

Your registration is now recorded and is awaiting approval by the Club registrar. Please contact the Club for more information about the season or any questions regarding your registration.
Remember to keep your personal details up to date especially any changes to your email address.

Football NSW Club
235-257 Meurants Lane
GLENWOOD
New South Wales
2768
P : 61 (0) 2 88144400
E : reception@footballnsw.com.au
W : www.footballnsw.com.au

To complete your payment please follow your club's payment process, or contact your club registrar regarding the payment of your invoice.

Return To Homepage

- You will then be taken to a screen confirming your registration has been submitted.
Your request for registration at **Wenty Waratah Soccer Club** is now complete. Thank you.

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Please see below a full list of registration fees for the club :

Season 2018 Player Registration Fees

CLUB FEE NAME	BORN	FEE
Junior 5 - 7	2011 to 2013	\$90.00
Junior 8 - 9	2009 to 20010	\$100.00
Junior 10	2008	\$125.00
Junior 11	2007	\$135.00
Junior 12 - 15	2003 to 2006	\$161.00
Junior 16 - 18	2000 to 2002	\$211.00
Senior 19 - 35 +	1998 or earlier	\$298.00